



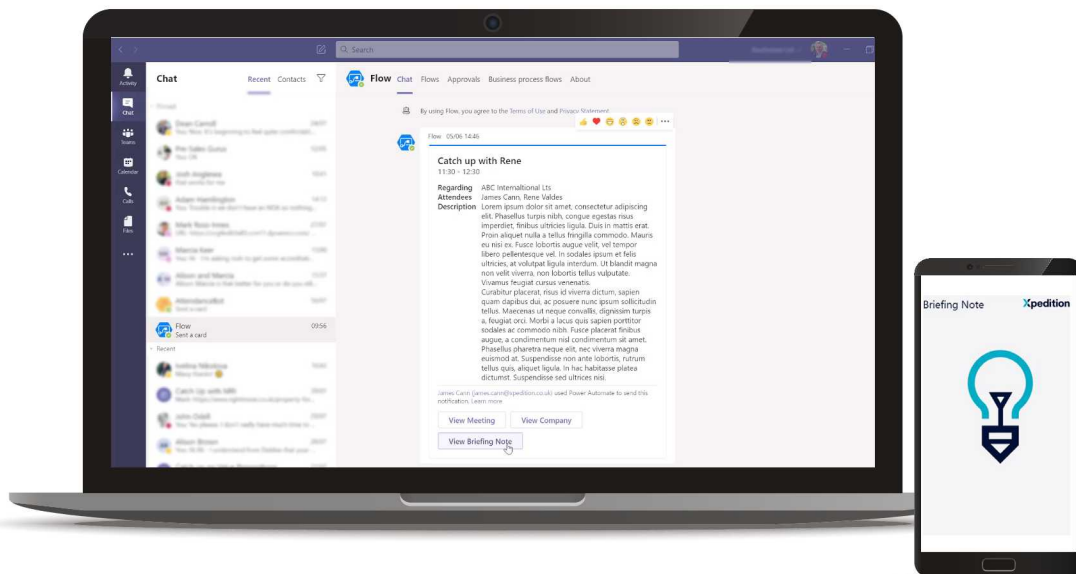
Power more productive meetings with the Briefing App



Briefing App

Making sure employees have the most up-to-date information in advance of important meetings is vital for ensuring they are as productive as possible.

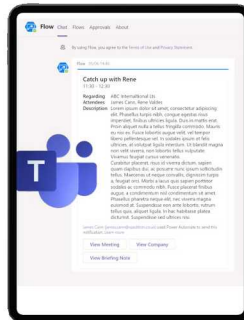
Whether your meetings are virtual or in-person, the Xpedition Briefing App proactively provides a customised digest of important client and account information before each meeting. Collating intelligence from multiple disparate sources, all of the essential information users need to see before a meeting is presented in an accessible and easily digestible format. This ensures users are well prepared, without them having to waste time manually searching endless sources and applications to collate the information themselves, drastically increasing efficiency and reducing the chances of missing vital information.



Key Features and Benefits

All the information users need

The Briefing App is developed in the Microsoft Power Platform. At a pre-determined time before a meeting, users receive an alert in Microsoft Teams. The alert can display a summary of information from the appointment record and other related data.



A deeper dive

Links to the relevant information in the summary are available should users wish to access additional information on individual records.

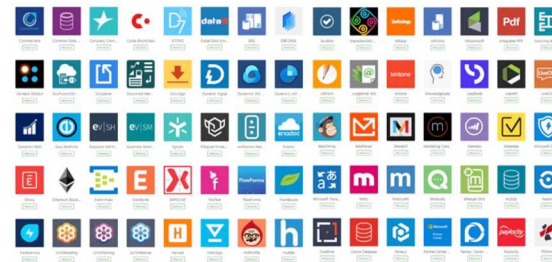
Increased Efficiency

Users can also access the Briefing Note. The Briefing Note collates information from multiple sources to provide a single place from which to prepare for the meeting. This substantially reduces meeting preparation time and dramatically increases efficiency by automatically collating the essential information users need to know about attendees and related meeting content, all in a customisable, digestible format.



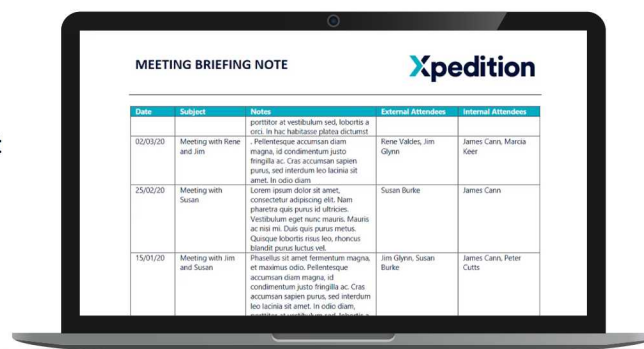
Take advantage of Power Automate

The Briefing App takes advantage of Microsoft Power Automate to generate the Briefing Note. This means there are over three hundred and fifty out-of-the-box connectors, offering a multitude of data sources. These include Microsoft Exchange, CRM systems such as Dynamics 365 or Salesforce, and hundreds of other applications, services, and databases. If a connector isn't available, we can create one.



Fully customisable

Both the Briefing Note and the connectors can be customised to curate the most relevant information in preparation for a meeting, and different templates can be used to accommodate different meetings.



Get in touch to learn how you can save time and make your meetings as productive as possible with the Xpedition Briefing App.

Speak to us today.

To learn more about Xpedition, visit:

xpedition.co.uk

Or contact us on

+44 (0)20 7121 4705 info@xpedition.co.uk

